

ANNEXURE-I

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR

1. Name of post : **ASSISTANT DIRECTOR**
2. Number of post : 8 (Eight) (2017) subject to variation dependent on work load
3. Classification : General Central Services Group 'B' - Non - Gazetted - Non-Ministerial
4. Pay Band and Grade Pay/Pay Scale : PB-2: ₹ 9,300-34,800 + Grade Pay ₹ 4,200
5. Whether selection or non selection post : Non-Selection
6. Age limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits. : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : No
9. Period of probation, if any : Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods. : By promotion failing which by deputation (ISTC)
11. In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made. : **Promotion:**
Section Holder (Planning & General) in Pay Band-1: ₹ 5,200 - 20,200 with Grade Pay ₹ 2,800 with 6 years service in the grade rendered after appointment thereto on a regular basis.

Note-1: The requirement of training for promotion is not applicable to officers holding the feeder posts on regular basis on the date of notification of these rules.

Note-2: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.

Note-3: For the propose of computing minimum qualifying service for promotion, the service rendered on regular basis by an Officer prior to 01.01.2006/ the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has be extended, shall be deemed to be service rendered in the corresponding Grade Pay / Pay scale extended based on the recommendations of the Pay Commission.

Deputation:

Officers under the Central / State Governments / Union Territories / Public Sector Undertakings / Autonomous Bodies / Organizations –

(a) (i) Holding analogous posts on regular basis in the parent cadre / department; or

(ii) with five years regular service in posts in PB-1 ₹5,200-20,200 with Grade Pay of ₹2,800; and

(b) Possessing the qualifications and experience prescribed for direct recruits under column (7).

Note: (1) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately proceeding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation shall be not exceeding

56 years on the closing date of receipt of applications.]

Note: (2) For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay / Pay Scale extended based on the recommendations of the Pay Commission except where there has been merged of more than one pre-revised Scale of Pay into one grade with a common Grade Pay/Pay Scale, and where this benefit will extend only for the post or posts for which that Grade Pay/ Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, what is its composition?

Group 'B' Departmental Promotion Committee (for considering Promotion) / Departmental Confirmation Committee (for considering confirmation)-

1. Chief Secretary to Government - Chairman
2. Secretary to Government (Stationery and Printing) - Member
3. Director of Stationery and Printing - Member

13. Circumstances in which Union Public Services Commission to be consulted in making recruitment.

Consultation with Union Public Service Commission is not necessary.