

MAJOR ACHIEVEMENTS FOR THE MONTH OF OCTOBER 2016

- ❖ Review meetings conducted regarding implementation of schemes/works with the officers and supervisors.
- ❖ Inspection made by the head of Department to Government Branch Press, Mettupalayam.
- ❖ Inspection made by the head of Department to Government Branch Press, Karaikal on 07.10.2016 to review ongoing job works.
- ❖ Conducted review meeting in connection with the printing of Government Diary and Calendar for the year 2017 on 13.10.2016.
- ❖ Inspected Government Branch Press, Mettupalayam on 17.10.2016 and regulating of attendance checked.
- ❖ Conducted review meetings with all Associations / Trade unions in connection with their demands on 24, 26 and 27.10.2016.
- ❖ Monthly report sent to Government for pending court cases for the month of October.
- ❖ Half yearly report sent to Social Welfare Department, Puducherry, for PWD Act 1995.
- ❖ Confidential jobs pertaining to School Education Department has been delivered in time.
- ❖ Sigarathai Nokki a questionnaire booklet for 10th students has been taken up for printing.
- ❖ Diary / Calendar for 2017 has been approved and taken up for printing.