

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF STATIONERY AND PRINTING**

No.3626/DSP/Estt/E1/2009-10

Puducherry, the

NOTIFICATION

Applications are invited from the eligible residents of the Union Territory of Puducherry for filling up of six posts of Copy Holder in the Directorate of Stationery and Printing, Puducherry (Government Central Press, Puducherry, Government Branch Press, Karaikal and Government Branch Press, Mahe).

1.	Name of the Post	:	Copy Holder
2.	No. of post	:	6 posts
3.	Reservation of post	:	SC : 1 MBC : 3 OBC : 2
4.	Classification	:	Group 'C' (Non-Gazetted, Non Ministerial)
5.	Pay Band - 1	:	Rs.5,200-20,200
	Grade Pay	:	Rs. 1,900
	Pre-revised Pay	:	Rs. 3,050-75-3,950-80-4,590
6.	Age limit for direct recruits	:	<p>General : Between 18 and 32 years OBC/MBC : Between 18 and 35 years SC : Between 18 and 37 years PH (General) : Between 18 and 42 years PH (OBC/MBC) : Between 18 and 45 years PH (SC) : Between 18 and 47 years Govt. Servant : Between 18 and 40 years Govt. Servant (SC) : Between 18 and 45 years</p> <p>(In respect of Government servants age relaxation is allowed in accordance with the orders or instructions issued by the Government, provided such Government servants who are working for not less than 3 years in the posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note:-The crucial date for determining the age limit shall be closing date for receipt of applications from the candidates.</p> <p>In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall, in each case be the last date upto which the employment exchange are asked to submit the names.</p>
7.	Educational and other qualification required for direct recruits	:	<p>Essential:-</p> <p>i) A pass in SSLC / Matriculation or its equivalent.</p> <p>ii) Should have experience for not less than three years in proof reading both in English language and any one of the regional languages of the Union Territory of Puducherry (Tamil, Malayalam and Telugu) in any Government or private press of repute.</p> <p>Desirable:-</p> <p>A successful completion of trade in hand composing and proof reading in any I.T.I. or have passed in Higher Grade Examination in proof reading from State Board of Technical Education and Training, Tamilnadu.</p> <p>Note:- The Qualification regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to scheduled castes or the scheduled tribes, if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>

The applicants shall submit their application in a white paper neatly typed with particulars such as full name of the applicant, Age & date of birth, sex, father / husband's name, religion, community, present address, educational qualifications, technical qualifications, previous experience, employment registration No. & date, etc., along with relevant copies of certificates duly attested by a Gazetted Officer. The applications should be addressed to the Director, Directorate of Stationery and Printing, Thattanchavady, Puducherry-605009 and shall reach this office on or before **5.45 P.M. of 30.09.2009**.

The application format can also be downloaded from the departmental website: **“<http://styandptg.puducherry.gov.in>”**.

The candidates who are presently employed in Government / Quasi Government or Public Sector under takings should submit their applications through proper channel.

The applications which are received after the due date and time will be summarily rejected.

This notification is issued in addition to the notification issued on 04.05.2007 inviting application for recruitment to 3 posts of Copy Holder. Candidates who have applied earlier vide the said notification need not apply.

(Dr. A.S. SIVAKUMAR)
DIRECTOR.

APPLICATION FOR RECRUITMENT TO THE POST OF COPY HOLDER

1. Name of the applicant ::
2. Name of the Father ::
3. Age & Date of Birth ::
4. Sex ::
5. Present Address ::

6. Religion / Community ::
7. Educational Qualification ::
8. Technical Qualification ::
9. Employment Registration No. ::
10. Previous experience ::
11. Any other information ::

Declaration

I, hereby declare that the particulars given above are true and correct to the best of my knowledge and belief.

Signature of the applicant

Place: Puducherry

Date: